Chorlton Players Committee Meeting 11th December 2025

Attendees: Paul Bluer, Lolly Chant, Rohan Shenoy , Steve Lewyckyj, Annie Wallace, Tom Baker, Rob Hall

Apologies: Luis Escorihuela, Tony Morgan

Agenda

1. Panto Update
2. Printer Access
3. Logo competition update
4. Website content
5. Cast and Crew photos
6. Backstage alcohol consumption
7. WhatsApp group access
8. Actions and AOB

Panto Update – Everything is running smoothly tech-wise; budget is on track; licence has been confirmed by the hall; publicity has begun and is continuing. SL hasn't seen show sponsor checklist, but committee is aware that it is being filled in and Producer has had personal issues to deal with recently so no undue concerns

Printer – TM has confirmed he is happy to have the printer kept at his and SL will complete a handover, confirming what timescales are required for notice (though continuing to be flexible with these as needed).

Action: Arrange transfer and handover of printer (SL)

Logo Competition Update – Only one submission received, committee voted to retain existing logo

Action: Communicate decision to submission received and thank them for taking time to submit (PB)

Website Content – AW plans to convert all docs to Pages/PDF files, with the exception of scripts to allow for editing. Committee position guides need reviewing and Publicity Secretary will need creating

Actions: Review existing handbooks on the website and update/amend as needed (all). Create Pub Sec handbook (SL)

Cast and Crew Photos – Committee agreed that balance is needed between consistency, quality and members feeling comfortable with photos taken. AW is happy to retake photos and offer a choice of different shots to select from. Group members can still upload their own photos to be used if they meet quality guidelines (high-res and white background). There is a preference for black and white shots, but no default is assumed and decisions will be made in conjunction with the creative wishes of the director

Action: Write procedure for submission of publicity photos, to ensure quality, consistency and sufficient resolution (AW)

Backstage Alcohol Consumption – Concerns were raised about cast members drinking to excess backstage, with particular concern about potential for drinking between panto matinee and evening performance. Agreed that going forward FoH will not serve cocktails to the cast until after the performance. Cast members need to be aware of their own limits and stick to them, with any

concerns being raised to the Stage Manager to be dealt with. Reiterate existing green room rules to cast and review again in six months

Action: Communicate to cast agreements and expectations around drinking (not to excess, no cocktails during the show, report any concerns to Stage Mgr) (PB)

WhatsApp Group Access – WhatsApp admin access has previously been kept to a minimum as agreed by previous committee. Agreed at meeting to add SL and AW. New members should not be added to the WhatsApp group until they are paid up and committee will monitor joiners. Periodic reminders will be issued that you need to be paid up to be in the group WhatsApp. Agreement needed on who maintains access

Action: SL and AW to be added as admins after confirming they have read the user document (RS)

Existing Action Updates:

- Information still needed on requirements for new member landing page, RS to chase LE, action extended
- Invite codes – not feasible, action closed
- Proof of concept for member's dashboard – still under consideration, action extended
- CP merchandise proposal – LC to send before next meeting, action extended

AOB:

- Agreed that first 15 members at CXmas party can have free drink (must be paid up members)
- Query raised about accessibility for wheelchair users backstage at all. This isn't something we can change ourselves, LC will discussion with hall
- Permission given for new snow machine to be purchased if required for panto