CPADS Committee Meeting Minutes 2nd July 2026

Pitch

- Owain pitched "Adventures in Pantoland"
- All agreed good pitch and if no other pitches come forward greenlight to be given

Vacancies and elections

- Proposal to trial online voting system for the three vacant roles, with provision for anonymous voting and private discussion
- If successful this would be used for the AGM election cycle so that voting takes place ahead of the meeting with results announced on the night
- Rohan demo'ed online system which includes private (moderated) discussion, which is hidden from candidates, online application including option for video link and online voting
- Going forward a quorum will be required for elections to be valid – discussion over what would qualify as a quorum; 25% of active membership agreed, with abstentions counting towards quorum
- Chair's vote will be kept separate and anonymous and only used in the event of a tie. This information will not be disclosed to members
- Expressions of interest to be invited by 11th July
- Annie to cover Publicity Officer duties for YSD! until a permanent officer is elected
- Next stage of dashboard will include show sponsor checklist
- Rohan to send link for UAT of voting within next few days

Hallowe'en and Christmas Parties

- Proposal that booking of venues for social events be decided by Technical Manager in order to facilitate ease of access for equipment
- Amended to be that committee will agree on venue, taking in to account access requirements, with venue to be booked by the end of July
- Accessibility requirements to be added to the Social Secretary handbook, also strong recommendation that Christmas party be second weekend of December

Scheduling

- Proposal that we have regularly scheduled meeting
- Would prefer to have flexibility so choice will always either 3rd or 4th of the month

AOB

March Show

- Potential clash with Easter weekend for March 2027, Lolly to contact hall to double check that hall will be available, offer to bring show forward by one week if needed
- Clashes with kids drama club, we need to make sure CJ has enough time for pre-tech, Annie to liaise with Jen for potential solution

Stage clear-out

- Request for money for floor paint, agreed
- Area of flooring by stage managers area to be assessed for repair is currently a trip hazard
- All members to think of anything that would make their lives easier for possible use of JCF

Broadcast Channel

- Luis proposed broadcast channel for one way communication with non-members so that they can be kept informed. Would also be available to member of the public to be kept up to date

Membership Numbers

- Do we need to limit membership numbers in order to make sure auditions are manageable? Committee to reflect on this and what measures we could put in place if it is decided we do want to