Committee minutes 20/08/2026

Attendees: Tony Morgan, Lolly Chant, Rohan Shenoy, Rob Hall, Annie Wallace, Tom Gilbert

Member attendees: Dave Dawes, Stephen Lewyckyj

Apologies: Luis Escorihuela

Fire alarm protocol

- Fire alarm was triggered during You Stupid Darkness, and there was no clear plan for managing this, with audience and cast unsure of what to do and no one person making announcements (this was perhaps in part due to the nature of the show and it being unclear that it wasn't part of it)
- Need to talk to the hall about cancelling the alarm when we know it's not a fire
- Stage manager and tech manager to co-ordinate via the headsets, and provide FoH with an additional headset

Actions: Full policy to be worked up via WhatsApp. Annie to pick up with the hall

WhatsApp Moderation

- Comments have been raised about whether there should be moderation of the General group WhatsApp chat
- Confirmed that when the groups were established Membership Secretary was given oversight of the group, but this is not widely known
- Committee are happy with the level of moderation that Luis is doing

Action: Tom to pull together a statement to share with the group

Use of AI in Promotional Material

- Concerns raised about the use of AI in recent promotional materials for CPADS shows by members
- Members have raised moral objections in terms of scraping images, benefiting from the work of others without paying for them, as well as ethical concerns about water usage from data centres
- AI has been used in previous productions to create projections for the show, these would be hard to reproduce without using AI which would mean potential drop in quality
- Is there an issue with AI in general or just with the use of promotional material? Eg in development of the website
- Would AI usage put off audience members if they have strong opinions about it's use?
- We will continue using it, albeit sparingly. It would not be our first choice for creating posters but may need to utilise

Action: Tom to respond to members directly

Membership Reminders

- Reminders going to spam
- This is an issue with the plugin but we cannot rewrite this
- If you pay early then your membership will start from the existing date
- Pensioners would count as unwaged
- Potential issue with previous committee members being able to see Membership status

Action: Rohan to investigate caching issue

Actions

- No overdue actions to discuss
- Rob has started guide, committee to update with their own thoughts and suggestions

Printer

- Lot of printing requirements for shows that takes a lot of time for each print run
- Reasonable notice to be given about printing requirement
- Could programmes be printed during setbuilds? Would need a strict deadline. Also needs power supply to keep it charged – this could be done in the tech cupboard
- Scripts will no longer be offered by the group, digital versions only will be offered
- If programme is not received by the deadline it will be a digital only version via QR code at the hall
- Printing rate to be investigated

Action: Printer to be kept at the hall and will be available during setbuilds for printing flyers, programmes and scripts for future production

AOB

- Annie – Reform and Restore represent a fundamental threat to democracy and the arts, members who share these views should not be welcome in the group. Other member raised concerns about whether we have the right to police what people post on social media, however if they are making other members feel unsafe we can look to address this under the Code of Conduct. No official complaint has been made, so for the moment no action will be taken by committee but we will keep an eye on things

- Tony asked if there was a way for people to request disabled access at the point of ticket purchase. The platform is a commercial plugin so we can't alter it, but we can add something that asks people to email us to arrange access requirements and we

will make sure side gate and side door are open for each performance so wheelchair users can access the hall

- Welcome to Dave! Annie to liaise with Dave about Halloween and Christmas as she has started sorting these